
UNIVERSITY CURRICULUM COMMITTEE
CURRICULUM EVALUATION REPORT

Report No : 1
Report Date : 03/06/2005

Reports for : 1- [Architecture](#) (Program Revision)
2- [Interior Architecture](#) (Program Revision)
3- [Industrial Design](#) (New Program)

Summary Comments

(on the forms submitted by the Faculty of Architecture)

The University Curriculum Committee has concluded the evaluation of the three Program Forms submitted by the Faculty of Architecture. The programs in consideration are:

- Architecture (hosted by the Department of Architecture): The undergraduate program is going through substantial revision in compliance with the GE policies initiated by the UCC.
- Interior Architecture (hosted by the Department of Interior Architecture): The undergraduate program is going through substantial revision in compliance with the GE policies initiated by the UCC.
- Industrial Design: This is going to be a brand new program of the Faculty of Architecture in compliance with the GE policies initiated by the UCC. The hosting department will be the new Department of Industrial Design itself.

The members responsible for Faculty of Architecture went through these programs and concluded by June 3 (see the attached report) that the program revisions are acceptable subject to some modifications of the relevant Program Revision Forms. The Faculty of Architecture promptly made the modifications and the documents are ready for the approval stage. The subcommittee however made some additional remarks, itemized below:

- Course Title, Transcript Title, Keywords, Catalog Description in Turkish, etc. (*Part VIII* for both Architecture and Interior Architecture Form and *Part V* for Industrial Design) should be completed for some external courses such as GEED111 and MATH191.
- The Committee also made the observation that the common courses offered by the Other Departments can cause an integrity problem in future (mismatch due to contradicting information relevant to a single course). To avoid this problem in future, a possible remedy can be to leave these sections (*Part VIII* for Program Revision Forms and *Part V* for New Program Proposal Forms) blank.
- Evaluation of present resources, additional facilities, extra staff, etc. are beyond the work definition of UCC. The Faculty of Architecture has proposed to increase the academic staff size considerably as well as additional facilities. Justification of these requests might be necessary. UCC is in no position to make a judgment on this issue.

UCC appreciates the amount of massive work completed by the Faculty of Architecture and anticipates that this initial experience will set an excellent example for the other faculties to follow.

UCC Checklist for the Curricular Proposals of the Faculty of Architecture

Program Title:	ARCHITECTURE			Date Recieved:	May 10, 2005
Preliminary Evaluation Date:	May 10, 2005	Subcommittee Evaluation Date:	May 27, 2005	UCC Evaluation Date:	Jun 3, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
<p>Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)</p>	√	Not the very latest version of the form (ok since submitted before the final version of the form was available).
<p>Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)</p>	√	
<p>Board Approvals (Department Board, Faculty/School Board)</p>	√	
<p>Consultations (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)</p>	√	
<i>Curriculum:</i>		
<p>Compliance with the core curriculum policy (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three categories containing 8 courses; More or all of these 8 courses can be left as a University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)</p>	√	The University Core requirements are fulfilled. There is a total of 26 Area courses (19 compulsory and 7 elective). Total number of courses is 43 (excluding summer practice, SPIKE, HIST and TURK courses).
<p>Coherence and relevance of justifications in general (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)</p>	√	
<p>Appropriateness of course coding (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)</p>	√	
<p>Format and length of course titles and descriptions (60 characters; hyphenated use of roman numerals ("-I", "-II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)</p>	√	
<p>Course contents (Max. 2000 characters; concise and clear language; no overlap with similar courses)</p>	√	Further editing of catalog descriptions is necessary. Proper sentences should be avoided. Phrases and short descriptions should be used instead. Turkish catalog descriptions should be prepared for some external courses

		(GEED111, MATH191, etc.).
<p>Calculation of the credits of the individual courses and the total credit of the program (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)</p>	√	
<p>Consistency of the use of credits in different sections of the form</p>	√	
<p>Compliance of the course credit descriptions with policies (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)</p>	√	There are some 6 credit courses.
<p>Total credit or student work load appropriateness (Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)</p>	√	Total number of credited courses is 45 and credit accumulation is 158 (including credits from TURK, HIST, etc.).
<p>Reasonable distribution of courses among semesters (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)</p>	√	Fine for Architecture Department.
<p>Reasonable prerequisites and co-requisites (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites should be limited to sequential courses if possible)</p>	√	
<p>Appropriateness of academic ownership of the courses (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)</p>	√	
<p>Justifiable minimum overlap among similar courses (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)</p>	√	
Accreditation:		
<p>Compliance with the requirements of YÖK</p>	√	
<p>Compliance with the requirements of ABET or any other accreditation body if applicable</p>	N.A.	
Implementation:		
<p>Sufficiency of human resources</p>		Rector's Office approval given
<p>Sufficiency of physical resources</p>		Rector's Office approval given
<p>Justified budget and financing</p>		Rector's Office approval given
<p>Proper initiation semester</p>	√	
<p>Existence of the implementation guide</p>	√	
Additional Remarks:		
Overall:		
<input checked="" type="checkbox"/> Recommend without reservation <input type="checkbox"/> Recommend with minor corrections/recommendations indicated above <input type="checkbox"/> Not recommended		

Program Title:	INTERIOR ARCHITECTURE		Date Recieved:	May 10, 2005
Preliminary Evaluation Date:	May 10, 2005	Subcommittee Evaluation Date:	May 27, 2005	UCC Evaluation Date: Jun 03, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)	√	Not the very latest version of the form (ok since submitted before the final version of the form was available).
Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)	√	
Board Approvals (Department Board, Faculty/School Board)	√	
Consultations (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)	√	
<i>Curriculum:</i>		
Compliance with the core curriculum policy (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three categories containing 8 courses; More or all of these 8 courses can be left as a University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)	√	The University Core requirements are fulfilled. There is a total of 23 Area courses (16 compulsory and 7 elective). Total number of courses is 40 (excluding summer practice, SPIKE, HIST and TURK courses).
Coherence and relevance of justifications in general (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)	√	
Appropriateness of course coding (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)	√	
Format and length of course titles and descriptions (60 characters; hyphenated use of roman numerals ("-I", "-II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)	√	
Course contents (Max. 2000 characters; concise and clear language; no overlap with similar courses)	√	Further editing of catalog descriptions is necessary. Proper sentences should be avoided. Phrases and short descriptions should be used instead. Turkish catalog descriptions should be prepared for some external courses (GEED111, MATH191, etc.).

<p>Calculation of the credits of the individual courses and the total credit of the program (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)</p>	√	
<p>Consistency of the use of credits in different sections of the form</p>	√	
<p>Compliance of the course credit descriptions with policies (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)</p>	√	There are some 6 credit courses.
<p>Total credit or student work load appropriateness (Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)</p>	√	Total number of credited courses is 42 and credit accumulation is 149 (including credits from TURK, HIST, etc.).
<p>Reasonable distribution of courses among semesters (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)</p>	√	Fine for Interior Architecture Department.
<p>Reasonable prerequisites and co-requisites (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites should be limited to sequential courses if possible)</p>	√	
<p>Appropriateness of academic ownership of the courses (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)</p>	√	
<p>Justifiable minimum overlap among similar courses (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)</p>	√	
Accreditation:		
<p>Compliance with the requirements of YÖK</p>	√	
<p>Compliance with the requirements of ABET or any other accreditation body if applicable</p>	N.A.	
Implementation:		
<p>Sufficiency of human resources</p>		Rector's Office approval given
<p>Sufficiency of physical resources</p>		Rector's Office approval given
<p>Justified budget and financing</p>		Rector's Office approval given
<p>Proper initiation semester</p>	√	
<p>Existence of the implementation guide</p>	√	
Additional Remarks:		
Overall:		
<input checked="" type="checkbox"/> Recommend without reservation <input type="checkbox"/> Recommend with minor corrections/recomendations indicated above <input type="checkbox"/> Not recommended		

Program Title:	INDUSTRIAL DESIGN			Date Received:	May 10, 2005
Preliminary Evaluation Date:	May 10, 2005	Subcommittee Evaluation Date:	May 27, 2005	UCC Evaluation Date:	June 3, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)	√	Not the very latest version of the form (ok since submitted before the final version of the form was available).
Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)	√	
Board Approvals (Department Board, Faculty/School Board)	√	
Consultations (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)	√	
<i>Curriculum:</i>		
Compliance with the core curriculum policy (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three categories containing 8 courses; More or all of these 8 courses can be left as a University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)	√	The University Core requirements are fulfilled. There is a total of 23 Area courses (17 compulsory and 6 elective). Total number of courses is 41 (excluding summer practice, SPIKE, HIST and TURK courses).
Coherence and relevance of justifications in general (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)	√	
Appropriateness of course coding (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)	√	
Format and length of course titles and descriptions (60 characters; hyphenated use of roman numerals ("-I", "-II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)	√	
Course contents (Max. 2000 characters; concise and clear language; no overlap with similar courses)	√	Further editing of catalog descriptions is necessary. Proper sentences should be avoided. Phrases and short descriptions should be used instead. Turkish catalog descriptions should be prepared for some external courses (GEED111, MATH191, etc.).

<p>Calculation of the credits of the individual courses and the total credit of the program (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)</p>	√	
<p>Consistency of the use of credits in different sections of the form</p>	√	
<p>Compliance of the course credit descriptions with policies (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)</p>	√	There are some 6 credit courses.
<p>Total credit or student work load appropriateness (Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)</p>	√	Total number of credited courses is 43 and credit accumulation is 152 (including credits from TURK, HIST, etc.).
<p>Reasonable distribution of courses among semesters (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)</p>	√	Fine for Industrial Design Department.
<p>Reasonable prerequisites and co-requisites (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites should be limited to sequential courses if possible)</p>	√	
<p>Appropriateness of academic ownership of the courses (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)</p>	√	
<p>Justifiable minimum overlap among similar courses (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)</p>	√	
Accreditation:		
<p>Compliance with the requirements of YÖK</p>	√	
<p>Compliance with the requirements of ABET or any other accreditation body if applicable</p>	N.A.	
Implementation:		
<p>Sufficiency of human resources</p>		Rector's Office approval given
<p>Sufficiency of physical resources</p>		Rector's Office approval given
<p>Justified budget and financing</p>		Rector's Office approval given
<p>Proper initiation semester</p>	√	
<p>Existence of the implementation guide</p>	√	
Additional Remarks:		
Overall:		
<input checked="" type="checkbox"/> Recommend without reservation <input type="checkbox"/> Recommend with minor corrections/recommendations indicated above <input type="checkbox"/> Not recommended		

Hacer ADAOĞLU
(Faculty of Law)

Şamil ERDOĞAN
(Rector's Office, Student Affairs)

Guita FARIVARSADRI
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(Subcommittee member for Faculty of Architecture)

Özay GÜRTÜĞ
(Rector's Office, Academic Affairs)
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Turhan KAYMAK
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Lorraine PINNEL
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Osman YILMAZ
(Committee Chair)

