

UNIVERSITY CURRICULUM COMMITTEE  
CURRICULUM EVALUATION REPORT

Report No : 6  
Report Date : 27/06/2005

Reports for the Faculty of Communication Programs' Proposals:

1. [Radio-TV-Film](#) (Program revision)
2. [Journalism](#) (Program revision)
3. [Public Relations and Advertising](#) (Program revision)
4. [Visual Arts and Communications Design](#) (New program)

**UCC Checklist for the Evaluation of the Program Revision Proposals**

Program Title:	RADIO-TV-FILM			Date Received:	<b>22/06/05</b>
Preliminary Evaluation Date:	<b>22/06/05</b>	Subcommittee Evaluation Date:	June 23, 2005	UCC Evaluation Date:	June 27, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)	√	
Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)	√	
Board Approvals (Department Board, Faculty/School Board)	√	
Consultations (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)	X	Human resources are required. Vice-rector approval is missing.
<i>Curriculum:</i>		
Compliance with the core curriculum policy (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three categories containing 8 courses; More or all of these 8 courses can be left as a University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)	√	
Coherence and relevance of justifications in general (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations)	√	

regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)		
<b>Appropriateness of course coding</b> (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)	√	
<b>Format and length of course titles and descriptions</b> (60 characters; hyphenated use of roman numerals ("-I", "-II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)	√	
<b>Course contents</b> (Max. 2000 characters; concise and clear language; no overlap with similar courses)	√	
<b>Calculation of the credits of the individual courses and the total credit of the program</b> (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)	√	
<b>Consistency of the use of credits in different sections of the form</b>	√	
<b>Compliance of the course credit descriptions with policies</b> (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)	√	
<b>Total credit or student work load appropriateness</b> (Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)	√	
<b>Reasonable distribution of courses among semesters</b> (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)	√	
<b>Reasonable prerequisites and co-requisites</b> (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites should be limited to sequential courses if possible)	√	
<b>Appropriateness of academic ownership of the courses</b> (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)	√	
<b>Justifiable minimum overlap among similar courses</b> (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)	√	
<b>Accreditation:</b>		
Compliance with the requirements of YÖK	√	
Compliance with the requirements of ABET or any other accreditation body if applicable	√	
<b>Implementation:</b>		
Sufficiency of human resources	X	Human resources are required (7 new academic staff, 1 technical, 1 administrative staff) . Vice-rector approval is missing.
Sufficiency of physical resources	√	

Justified budget and financing	X	See above
Proper initiation semester	√	2005-2006 Fall
Existence of the implementation guide	√	
<b>Additional Remarks:</b>		
<i>UCC appreciates the meticulous work done by the Faculty and the department and fully supports the proposed revisions. UCC acknowledges the goodwill and compromises shown while accommodating the GE system into their program.</i>		
<b>Overall:</b>		
<input checked="" type="checkbox"/> Recommend without reservation <input type="checkbox"/> Recommend with minor corrections/recommendations indicated above <input type="checkbox"/> Not recommended		

### RADIO-TV-FILM

#### University Curriculum Committee

#### GE Checklist

#### COURSE REQUIREMENTS

Category	Notation	Suggested	Proposed	Remarks
<b>A- University Courses</b>				
Overall	UX or UX-YYY	21	23	All University Courses (University Core or University Elective) including SPIKE
	X= C (core) or E (Elective)	15	17	Excluding SPIKE
		13	15	Excluding SPIKE, Turkish and History
University Core Courses	UC	13	13	6 Spike + 2 English + 1 Turkish + 1 History + 2 Critical thinking+ 1 Computer
		7	7	Without SPIKE
University Elective Courses	UE or UE-YYY	Min 3	3	See the next row
<i>Additional Requirements:</i>				
University courses in:				
1. Math and Physical/ Natural & Sciences	UX-M or UX-PN or UX-MPN	Min 3	3	UX-M + UX-PN + UX-MPN = 3
Mathematics	UX-M	Min 1	1	
Physical/Nat. Sci	UX-PN	Min 1	2	
2. Arts and Humanities	UX-AH	2 or 3 +	3	" +" means that it may be more than 3 if the condition in the next row is satisfied
3. Social/ Behavioral Sciences	UX-SB	2 or 3 +	4	
TOTAL in AH and SB		Min 5	7	UX-AH + UX-SB = 5
TOTAL in these 3 categories	UX-YYY + UE	Min 8	10	UX-M+UX-PN + UX-MPN + UX-AH + UX-SB + UE = 8
ELECTIVES that can be chosen from	UE or UE-YYY	Min 3	3	UE + UE-YYY = 3

these 3 categories				
<b>B - Faculty Core Courses</b>	<b>FC</b>	Min 5	<b>5</b>	
<b>C - Area Core Courses</b>	<b>AC</b>	12 to16+	<b>12</b>	AC+AE=20
<b>D - Area Elective Courses</b>	<b>AE</b>	4 +/-	<b>8</b>	The number of AC and AE courses may vary in such a way that their sum is 20

#### CREDIT REQUIREMENTS

Requirement	Suggested	Proposed	Remark
Min credits	120	<b>120</b>	Without SPIKE, History, Turkish
Max credits	145		Without SPIKE, History, Turkish

#### SUGGESTED COURSE LOAD REQUIREMENTS (Assuming all courses are 3 credits or more)

Requirement	Suggested	Proposed	Remark
Total number of courses	Max 40	<b>40</b>	Without SPIKE, Turkish and History
Courses per semester	Max 5	<b>5</b>	Excluding SPIKE, Turkish and History

#### UCC Checklist for the Evaluation of the Program Revision Proposals

Program Title:	JOURNALISM			Date Received:	<b>22/06/05</b>
Preliminary Evaluation Date:	<b>22/06/05</b>	Subcommittee Evaluation Date:	June 23, 2005	UCC Evaluation Date:	June 27, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)	√	
Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)	√	
Board Approvals (Department Board, Faculty/School Board)	√	
Consultations (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)	√	
<i>Curriculum:</i>		
Compliance with the core curriculum policy (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three categories containing 8 courses; More or all of these 8 courses can be left as a	√	

University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)		
<b>Coherence and relevance of justifications in general</b> (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)	√	
<b>Appropriateness of course coding</b> (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)	√	
<b>Format and length of course titles and descriptions</b> (60 characters; hyphenated use of roman numerals ("-I", "-II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)	√	
<b>Course contents</b> (Max. 2000 characters; concise and clear language; no overlap with similar courses)	√	
<b>Calculation of the credits of the individual courses and the total credit of the program</b> (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)	√	
<b>Consistency of the use of credits in different sections of the form</b>	√	
<b>Compliance of the course credit descriptions with policies</b> (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)	√	
<b>Total credit or student work load appropriateness</b> (Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)	√	
<b>Reasonable distribution of courses among semesters</b> (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)	√	
<b>Reasonable prerequisites and co-requisites</b> (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites should be limited to sequential courses if possible)	√	
<b>Appropriateness of academic ownership of the courses</b> (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)	√	
<b>Justifiable minimum overlap among similar courses</b> (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)	√	
<b>Accreditation:</b>		
Compliance with the requirements of YÖK	√	
Compliance with the requirements of ABET or any other accreditation body if applicable	√	

<i>Implementation:</i>		
Sufficiency of human resources	√	
Sufficiency of physical resources	√	
Justified budget and financing	√	
Proper initiation semester	√	2005-2006 Fall
Existence of the implementation guide	√	
<b>Additional Remarks:</b>		
<i>UCC appreciates the meticulous work done by the Faculty and the department and fully supports the proposed revisions. UCC acknowledges the goodwill and compromises shown while accommodating the GE system into their program.</i>		
<b>Overall:</b>		
<input checked="" type="checkbox"/> Recommend without reservation <input type="checkbox"/> Recommend with minor corrections/recommendations indicated above <input type="checkbox"/> Not recommended		

## JOURNALISM

### University Curriculum Committee

#### GE Checklist

#### COURSE REQUIREMENTS

Category	Notation	Suggested	Proposed	Remarks
<b>A- University Courses</b>				
Overall	<b>UX</b> or <b>UX-YYY</b>	<b>21</b>	<b>23</b>	All University Courses (University Core or University Elective) including SPIKE
	X= C (core) or E (Elective)	<b>15</b>	<b>17</b>	Excluding SPIKE
		<b>13</b>	<b>15</b>	Excluding SPIKE, Turkish and History
University Core Courses	<b>UC</b>	<b>13</b>	<b>13</b>	6 Spike + 2 English + 1 Turkish + 1 History + 2 Critical thinking+ 1 Computer
		7	<b>7</b>	Without SPIKE
University Elective Courses	<b>UE</b> or <b>UE-YYY</b>	Min 3	<b>3</b>	See the next row
<i>Additional Requirements:</i>				
University courses in:				
4. Math and Physical/ Natural & Sciences	<b>UX-M</b> or <b>UX-PN</b> or <b>UX-MPN</b>	Min 3	<b>3</b>	UX-M + UX-PN + UX-MPN = 3
Mathematics	<b>UX-M</b>	Min 1	<b>1</b>	
Physical/Nat. Sci	<b>UX-PN</b>	Min 1	<b>2</b>	
5. Arts and Humanities	<b>UX-AH</b>	2 or 3 +	<b>3</b>	“+” means that it may be more than 3 if the condition in the next row is satisfied
6. Social/ Behavioral	<b>UX-SB</b>	2 or 3 +	<b>4</b>	

Sciences				
TOTAL in AH and SB		Min 5	7	UX-AH + UX-SB = 5
TOTAL in these 3 categories	UX-YYY + UE	Min 8	10	UX-M+UX-PN + UX-MPN + UX-AH + UX-SB + UE = 8
ELECTIVES that can be chosen from these 3 categories	UE or UE-YYY	Min 3	3	UE + UE-YYY = 3
<b>B - Faculty Core Courses</b>	<b>FC</b>	Min 5	5	
<b>C - Area Core Courses</b>	<b>AC</b>	12 to16+	13	AC+AE=20
<b>D - Area Elective Courses</b>	<b>AE</b>	4 +/-	8	The number of AC and AE courses may vary in such a way that their sum is 20

#### CREDIT REQUIREMENTS

Requirement	Suggested	Proposed	Remark
Min credits	120	120	Without SPIKE, History, Turkish
Max credits	145		Without SPIKE, History, Turkish

#### SUGGESTED COURSE LOAD REQUIREMENTS (Assuming all courses are 3 credits or more)

Requirement	Suggested	Proposed	Remark
Total number of courses	Max 40	41	Without SPIKE, Turkish and History
Courses per semester	Max 5	5	Excluding SPIKE, Turkish and History

### UCC Checklist for the Evaluation of the Program Revision Proposals

#### Public Relations and Advertising

Program Title:	Public Relations and Advertising			Date Recieved:	22/06/05
Preliminary Evaluation Date:	22/06/05	Subcommittee Evaluation Date:	23/06/05	UCC Evaluation Date:	June 27, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)	√	
Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)	√	
Board Approvals (Department Board, Faculty/School Board)	√	

<p><b>Consultations</b> (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)</p>	√	Rector's Office (Financing) is missing for the human resource requirements
<i>Curriculum:</i>		
<p><b>Compliance with the core curriculum policy</b> (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three categories containing 8 courses; More or all of these 8 courses can be left as a University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)</p>	√	
<p><b>Coherence and relevance of justifications in general</b> (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)</p>	√	
<p><b>Appropriateness of course coding</b> (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)</p>	√	
<p><b>Format and length of course titles and descriptions</b> (60 characters; hyphenated use of roman numerals ("I", "II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)</p>	√	
<p><b>Course contents</b> (Max. 2000 characters; concise and clear language; no overlap with similar courses)</p>	√	
<p><b>Calculation of the credits of the individual courses and the total credit of the program</b> (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)</p>	√	
<p><b>Consistency of the use of credits in different sections of the form</b></p>	√	
<p><b>Compliance of the course credit descriptions with policies</b> (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)</p>	√	
<p><b>Total credit or student work load appropriateness</b></p>	√	

(Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)		
Reasonable distribution of courses among semesters (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)	√	
Reasonable prerequisites and co-requisites (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites should be limited to sequential courses if possible)	√	
Appropriateness of academic ownership of the courses (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)	√	
Justifiable minimum overlap among similar courses (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)	√	
<b>Accreditation:</b>		
Compliance with the requirements of YÖK		
Compliance with the requirements of ABET or any other accreditation body if applicable		
<b>Implementation:</b>		
Sufficiency of human resources	X	Substantial increase in staff required (11 new faculty member + 5 new instructors + 1 technical staff member + 1 administrative staff member).
Sufficiency of physical resources	√	
Justified budget and financing	X	See above
Proper initiation semester	√	2005-6
Existence of the implementation guide	√	
<b>Additional Remarks:</b>		
<i>UCC appreciates the meticulous work done by the Faculty and the department and fully supports the proposed revisions. UCC acknowledges the goodwill and compromises shown while accommodating the GE system into their program.</i>		
<b>Overall:</b>		
<input checked="" type="checkbox"/> Recommend without reservation <input type="checkbox"/> Recommend with minor corrections/recommendations indicated above <input type="checkbox"/> Not recommended		

**PUBLIC RELATIONS & ADVERTISING**

**University Curriculum Committee**

**GE Checklist**

**COURSE REQUIREMENTS**

Category	Notation	Suggested	Proposed	Remarks
<b>A- University Courses</b>				
Overall	<b>UX</b> or <b>UX-YYY</b>	<b>21</b>	<b>23</b>	All University Courses (University Core or University Elective) including SPIKE
	X= C (core) or E (Elective)	<b>15</b>	<b>17</b>	Excluding SPIKE
		<b>13</b>	<b>15</b>	Excluding SPIKE, Turkish and History
University Core Courses	<b>UC</b>	<b>13</b>	<b>13</b>	6 Spike + 2 English + 1 Turkish + 1 History + 2 Critical thinking+ 1 Computer
		7	<b>7</b>	Without SPIKE
University Elective Courses	<b>UE</b> or <b>UE-YYY</b>	Min 3	<b>3</b>	See the next row
<i>Additional Requirements:</i>				
University courses in:				
1. Math and Physical/ Natural & Sciences	<b>UX-M</b> or <b>UX-PN</b> or <b>UX-MPN</b>	Min 3	<b>3</b>	UX-M + UX-PN + UX-MPN = 3
Mathematics	<b>UX-M</b>	Min 1	<b>2</b>	
Physical/Nat. Sci	<b>UX-PN</b>	Min 1	<b>1</b>	
2. Arts and Humanities	<b>UX-AH</b>	2 or 3 +	<b>3</b>	“+” means that it may be more than 3 if the condition in the next row is satisfied
3. Social/ Behavioral Sciences	<b>UX-SB</b>	2 or 3 +	<b>4</b>	
TOTAL in AH and SB		Min 5	<b>7</b>	UX-AH + UX-SB = 5
TOTAL in these 3 categories	<b>UX-YYY + UE</b>	Min 8	<b>10</b>	UX-M+UX-PN + UX-MPN + UX-AH + UX-SB + UE = 8
ELECTIVES that can be chosen from these 3 categories	<b>UE</b> or <b>UE-YYY</b>	Min 3	<b>3</b>	UE + UE-YYY = 3
<b>B - Faculty Core Courses</b>	<b>FC</b>	Min 5	<b>5</b>	
<b>C - Area Core Courses</b>	<b>AC</b>	12 to16+	<b>12</b>	AC+AE=20
<b>D - Area Elective Courses</b>	<b>AE</b>	4 +/-	<b>8</b>	The number of AC and AE courses may vary in such a way that their sum is 20

**CREDIT REQUIREMENTS**

Requirement	Suggested	Proposed	Remark
-------------	-----------	----------	--------

Min credits	120	<b>120</b>	Without SPIKE, History, Turkish
Max credits	145		Without SPIKE, History, Turkish

**SUGGESTED COURSE LOAD REQUIREMENTS** (Assuming all courses are 3 credits or more)

Requirement	Suggested	Proposed	Remark
Total number of courses	Max 40	<b>40</b>	Without SPIKE, Turkish and History
Courses per semester	Max 5	<b>5</b>	Excluding SPIKE, Turkish and History

**UCC Checklist for the Evaluation of the Program Revision Proposals  
Visual Arts and Visual Communication Design (VACD)**

Program Title:	Visual Arts and Visual Communication Design		Date Received:	<b>22/06/05</b>
Preliminary Evaluation Date:	<b>22/06/05</b>	Subcommittee Evaluation Date:	<b>23/06/05</b>	UCC Evaluation Date: June 27, 2005

Review item	OK	Remarks / Recommendations
<i>Submission:</i>		
Format in general (completeness of the forms) (Latest version of the most proper form; No blank spaces left etc...)	√	
Deadlines (Initiation: no later than 2 semesters; Senate Approval: no later than 3 months before implementation semester)	√	
Board Approvals (Department Board, Faculty/School Board)	√	
Consultations (Other academic units affected by the changes; GE Department Head; Vice Rector for Academic Affairs if the title or diploma degree has been changed; Vice Rector for budget and financing if additional resources required)	X	Rector's Office (Financing) is missing for the human resource requirements
<i>Curriculum:</i>		
Compliance with the core curriculum policy (The category of courses should be specified properly; 6 SPIKE, 1 History, 1 Turkish, 2 English, 2 Critical Thinking Skills, 1 Computer Literacy, total of 8 courses from Math and social sciences (at least 3 in this category one of which is Math, the other Physical/Natural Sciences), 2-3 from Arts and Humanities, 2 or 3 from Social/Behavioral Sciences; At least 3 University Electives from these three	√	

categories containing 8 courses; More or all of these 8 courses can be left as a University elective course; at least 5 Faculty Core Courses; 12-16 Area Core Courses; at least 4 or more Area Elective Courses; A total of 20 Area Core and Area Elective courses)		
Coherence and relevance of justifications in general (The departments should explain, in detail, why the Department / School wants to make these changes. The explanation can include, among other things, changes in the department's focus, changes in the field, changes in quality standards, changes in expectations regarding the qualifications of graduates, or weaknesses in the old program that the new program is designed to rectify. Some historical background and a comparative analysis with the programs of some universities will be most appropriate.)	√	
Appropriateness of course coding (4 letter field code; 3 letter numeric code; no space; no sub discipline based field codes; odd third digits for fall semesters)	√	
Format and length of course titles and descriptions (60 characters; hyphenated use of roman numerals ("-I", "-II" etc.) in sequential courses; limited number of sequential courses; Concise and clear language; 30 character transcript title)	√	
Course contents (Max. 2000 characters; concise and clear language; no overlap with similar courses)	√	Checking the consistency on length of course descriptions is required. Some of them are too short.
Calculation of the credits of the individual courses and the total credit of the program (Credit = Lec + ½ (lab+tut), the digits after the decimal point of the resultant number is dropped)	√	
Consistency of the use of credits in different sections of the form	√	
Compliance of the course credit descriptions with policies (mainly 3 credit courses; seminar and professional orientation courses are 1 credit, SPIKE is 0 credit, HIST 200 is 2 credit)	√	
Total credit or student work load appropriateness (Total of 40 3-4 credit courses excluding SPIKE, Turkish and History, 120-145 total credits)	√	
Reasonable distribution of courses among semesters (Five 3-4 credit courses per semester excluding SPIKE, Turkish and History)	√	
Reasonable prerequisites and co-requisites (Very limited number of courses should be assigned as "prerequisite" or "co requisite". Prerequisites	X	There are a number of pre-requisites required (7 prerequisites starting from the 2 <sup>nd</sup> semester). Their implementation could be problematic. Can this be checked

should be limited to sequential courses if possible)		please?
Appropriateness of academic ownership of the courses (The courses should be offered by a department which hosts the field of the course. For example, Math courses by Math department)	X	- There are some courses which may be perceived to overlap with (VACD124-Advanced Computer vs CMPE102 – Introduction to programming and VACD121/124-Basic Design vs FARC101/2 – Basic Design Studio, VACD221-Graphic Design vs FARC103). The Communications Faculty has provided reasonable justification for their ownership of the courses.  - The coding of Sociology of Communications (COMM122) is debatable.
Justifiable minimum overlap among similar courses (A course can not be opened in the presence of an existing course with similar content. Vocational school courses are exceptional)		
<b>Accreditation:</b>		
Compliance with the requirements of YÖK		
Compliance with the requirements of ABET or any other accreditation body if applicable		
<b>Implementation:</b>		
Sufficiency of human resources	NA	Not available
Sufficiency of physical resources	“	
Justified budget and financing	“	
Proper initiation semester	√	2005-6
Existence of the implementation guide	√	New programme
<b>Additional Remarks:</b>		
<i>UCC appreciates the meticulous work done by the Faculty and the department and fully supports the proposed revisions. UCC acknowledges the goodwill and compromises shown while accommodating the GE system into their program.</i>		
<b>Overall:</b>		
<input checked="" type="checkbox"/> Recommend without reservation	<input type="checkbox"/> Recommend with minor corrections/recommendations indicated above	<input type="checkbox"/> Not recommended

**Visual Arts and Communication Design (VACD)**

**University Curriculum Committee**

**GE Checklist**

**COURSE REQUIREMENTS**

Category	Notation	Suggested	Proposed	Remarks
<b>A- University Courses</b>				
Overall	UX or UX-YYY	<b>21</b>	<b>23</b>	All University Courses (University Core or University Elective) including SPIKE
	X= C (core) or E (Elective)	<b>15</b>	<b>17</b>	Excluding SPIKE
		<b>13</b>	<b>15</b>	Excluding SPIKE, Turkish and History
University Core Courses	UC	<b>13</b>	<b>13</b>	6 Spike + 2 English + 1 Turkish + 1 History + 2 Critical thinking+ 1 Computer
		7	<b>7</b>	Without SPIKE
University Elective Courses	UE or UE-YYY	Min 3	<b>3</b>	See the next row
<i>Additional Requirements:</i>				
University courses in:				
4. Math and Physical/ Natural & Sciences	UX-M or UX-PN or UX-MPN	Min 3	<b>3</b>	UX-M + UX-PN + UX-MPN = 3
Mathematics	UX-M	Min 1	<b>1</b>	
Physical/Nat. Sci	UX-PN	Min 1	<b>2</b>	
5. Arts and Humanities	UX-AH	2 or 3 +	<b>4</b>	“+” means that it may be more than 3 if the condition in the next row is satisfied
6. Social/ Behavioral Sciences	UX-SB	2 or 3 +	<b>3</b>	
TOTAL in AH and SB		Min 5	<b>7</b>	UX-AH + UX-SB = 5
TOTAL in these 3 categories	UX-YYY + UE	Min 8	<b>10</b>	UX-M+UX-PN + UX-MPN + UX-AH + UX-SB + UE = 8
ELECTIVES that can be chosen from these 3 categories	UE or UE-YYY	Min 3	<b>3</b>	UE + UE-YYY = 3
<b>B - Faculty Core Courses</b>	<b>FC</b>	Min 5	<b>5</b>	
<b>C - Area Core Courses</b>	<b>AC</b>	12 to16+	<b>12</b>	AC+AE=20
<b>D - Area Elective Courses</b>	<b>AE</b>	4 +/-	<b>8</b>	The number of AC and AE courses may vary in such a way that their sum is 20

**CREDIT REQUIREMENTS**

Requirement	Suggested	Proposed	Remark
Min credits	120	<b>120</b>	Without SPIKE, History, Turkish

Max credits	145		Without SPIKE, History, Turkish
-------------	-----	--	---------------------------------

SUGGESTED COURSE LOAD REQUIREMENTS (Assuming all courses are 3 credits or more)

Requirement	Suggested	Proposed	Remark
Total number of courses	Max 40	40	Without SPIKE, Turkish and History
Courses per semester	Max 5	5	Excluding SPIKE, Turkish and History

Hacer ADAOĞLU (Faculty of Law)	Şamil ERDOĞAN (Rector's Office, Student Affairs)
Güita FARIVARSADRI (Faculty of Architecture)	Özay GÜRTÜĞ (Rector's Office, Academic Affairs) (On leave)
Mustafa İLKAN (School of Computing & Technology)	Süleyman İRVAN (Faculty of Communication & Media Studies) (Subcommittee member for FCOM)
Turhan KAYMAK (Faculty of Business & Economics)	Hasan KILIÇ (School of Tourism & Hospitality Management)
Seval NİYAZI (School of Foreign Languages)	Ülker Vancı OSAM (Faculty of Education) (Subcommittee Chair for FCOM)
Hakan ÖZAKTAŞ (Faculty of Engineering)	Lorraine PINNEL (Faculty of Arts & Sciences) (Subcommittee member for FCOM)
Osman YILMAZ (Committee Chair)	